



The Louis Carr Internship Foundation (LCIF) provides paid summer internships in communication for minority college students who will start their sophomore, junior or senior year of college the fall immediately following their summer internship.

Applications must be postmarked by Feb 1st for a summer internship that same year. Only completed application packages mailed with all documents will be evaluated. Emailed applications are not accepted. All mailed applications must include:

- 1) A completed application
- 2) An official college transcript
- 3) An essay
- 4) A resume
- 5) Two professor recommendations (2); recommendations must be sealed in separate envelopes with signatures over the seal.

Student Information

Full Name: _____ Date of Birth: _____

Last _____ **First** _____ **Gender** _____

Home Address: _____

Street Address _____ **Apartment/Unit #** _____

City _____ **State** _____ **ZIP Code** _____

Phone: _____ Email _____

Education

College: _____ Major / Minor: _____

Your College Address: _____

Street Address _____ **Apartment/Unit #** _____

City _____ **State** _____ **ZIP Code** _____

School year you will enter in the fall immediately following your summer internship:

- Sophomore Junior Senior

References

How did you hear about LCIF? _____

Is this a referral? If so, please list below:

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____



Internship

All LCIF interns receive at least a \$4,000 stipend for their summer internship. The internship, which is 8 to 10 weeks, starts the first Monday in June.

The foundation does not provide transportation or location housing for interns.

Location: Indicate order of your choice (1, 2, 3, 4) where you are available to intern. *(Please note that preferences are considered but not guaranteed.)*

Chicago New York Washington, DC Los Angeles

Interest: Please check areas of interest; indicate all that apply. *(Please note that preferences are considered but not guaranteed.)*

Media Sales Advertising Marketing Programming/ Production Special Events

Computer Skills: Please check all that apply.

MS Word MS Excel MS Power Point MS Access Graphic Design

Extra-curricular Activities

Please attach a sheet with additional listings if needed.

Organization: _____	Start Date: _____
Role: _____	End Date: _____
Organization: _____	Start Date: _____
Role: _____	End Date: _____
Organization: _____	Start Date: _____
Role: _____	End Date: _____
Organization: _____	Start Date: _____
Role: _____	End Date: _____

Special Awards & Honors

List: _____

Previous Employment

Company: _____	Phone: _____
Address: _____	Supervisor: _____
Job Title: _____	
Responsibilities: _____	

From: _____ To: _____ Reason for Leaving: _____



Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Essay

Submit an essay of 1-2 typed pages, 500-1,000 words on one of the following topics:

- 1) Why you would like to participate in the Louis Carr Internship Foundation (LCIF) Program.
- 2) How participation in the LCIF program will assist in achieving your professional goals.
- 3) What strengths or special skills you would bring to the LCIF program.

Authorization

I authorize the Louis Carr Internship Foundation (LCIF) to obtain information on me from past employers, school officials and credit reporting agencies. I further release any persons or entities from any and all liability in connection with providing or obtaining such information. I certify that all information provided to LCIF on this application and resume is true, complete and correct to the best of my knowledge.

Signature: _____ Date: _____

Parent or _____

Guardian: _____ Date: _____

(If applicant is under the age of 18)

Mail Completed Application with All Required Documents

Postmarked by February 1st to:

Louis Carr Internship Foundation

PO Box 81859

Chicago, IL 60681-0589