



LCIF SUMMER INTERNSHIP APPLICATION

The Louis Carr Internship Foundation (LCIF) provides paid summer internships in communications for minority college students who will start their sophomore, junior or senior year of college the fall immediately following their summer internship. Applications must be postmarked by March 1st for a summer internship that same year. Only completed application packages mailed with all documents will be evaluated. E-mailed applications are not accepted. All mailed application must include:

- 1) a completed application;
- 2) an official college transcript ;
- 3) an essay;
- 4) a resume; and
- 5) two (2) professor recommendations; references should be sealed in separate envelopes with signatures over the seal.

Only typed, completed applications with all documents included will be accepted.

STUDENT INFORMATION

Last Name _____ First Name _____ MI _____
 Gender Male _____ Female _____ Birthday _____ Age _____
 School Address _____ Apt. No. _____
 City _____ State _____ Zip Code _____
 Cell/Mobile Telephone _____ Telephone _____
 E-Mail Address _____

Permanent Contact Information

Home/Alternate Address _____ Apt. No. _____
 City _____ State _____ Zip Code _____
 Nearest Relative _____ Relationship _____ Tel _____

College/University

School Name _____
 School Address _____ Apt. No. _____
 City _____ State _____ Zip Code _____
 Year (check) Freshman _____ Sophomore _____ Junior _____ Senior _____ Cumulative GPA _____
 Major _____ Minor _____
 Graduation Date (month/year) _____

LCIF INTERNSHIP

All LCIF interns receive at least a \$4,000 stipend for their summer internship. The internship, which is 8 to 10 weeks, starts the first Monday in June.

Location: Indicate order of your choice (1, 2, 3, 4) where you can intern.

Chicago, IL New York, NY Washington, D.C. Detroit, MI

The Foundation does not provide transportation or location housing for interns.

Interest: Please check areas of interest; indicate all that apply.

Media Sales Advertising Graphic Design/Art Marketing Public Relations
Programming/Production Special Markets Information Services Special Events

Computer Skills: Please check all that apply.

MS Word MS Excel MS PowerPoint MS Access Graphic Design
Other Software

List Extra-curricula Activities – Please attach a sheet with additional listings.

Special Awards & Honors – Please attach a sheet with additional listings.

Essay – Submit an essay of 1-2 typed pages, 500-1,000 words on one of the following topics:

- 1) Why you would like to participate in the Louis Carr Internship Foundation (LCIF) program?
- 2) How participation in the LCIF program will assist in achieving your professional goals?
- 3) What strengths or special skills you would bring to the LCIF program?

Please add any information you believe relevant to the evaluation of your application.

EMPLOYMENT HISTORY – List part-time and full-time jobs with present or most recent first. Please attach a sheet with additional employment listings.

Employer _____ Type of Business _____
 Address _____ City _____ State _____ Zip Code _____
 Job Title _____ Ending Salary _____
 Start Date _____ End Date _____

Your Primary Responsibilities:

Supervisor _____ Title _____
 Telephone _____ E-Mail _____
 Reason for Leaving _____

Employer _____ Type of Business _____
 Address _____ City _____ State _____ Zip Code _____
 Job Title _____ Ending Salary _____
 Start Date _____ End Date _____

Your Primary Responsibilities:

Supervisor _____ Title _____
 Telephone _____ E-Mail _____
 Reason for Leaving _____

AUTHORIZATION – I authorize the Louis Carr Internship Foundation (LCIF) to obtain information on me from past employers, school officials and credit reporting agencies. I further release any persons or entities from any and all liability in connection with providing or obtaining such information. I certify that all information provided to LCIF by me on this application and resume is true, complete and correct to the best of my knowledge.

Signature _____ Date _____
 Parent or Guardian _____ Date _____
 (if applicant is under the age of 18)

Mail Typed Completed Application with All Required Documents
 Postmarked by March 1st to:
 Louis Carr Internship Foundation
 P. O. Box 81859
 Chicago, IL 60681-0589

For Foundation Use Only:		Date Received _____
Transcript(s) _____	GPA _____	Essay _____ Resume _____
Reference Letters _____	Select for Interview _____	Interview Date _____
LCIF Award – Y _____ N _____	Intern Assignment _____	_____
Start Date _____	Comments _____	_____